

**Instructions for completion**

- Print clearly, unclear or incomplete application forms may delay processing of your license.
- Applicant's details will be treated as confidential.
- Note that the Office of the Regulator will not issue a licence unless all relevant fees are paid.

**Disclosure of Personal Information**

Information provided by the applicant or authorised representative in all fields of this form is required. Submitting this form without all information required will delay the process. Not enclosing attachments and block diagrams required may refuse your application.

**Details**

**Name** (or contact name if an organisation)

**Contact Details**

[Name]	[Phone]
[Address]	[Fax]
	[Email]

**Type of Amateur Licence Request**

Please tick most appropriate

[Mobile]	<input type="checkbox"/>	[Repeater]	<input type="checkbox"/>
[Fixed]	<input type="checkbox"/>	[Beacon]	<input type="checkbox"/>

**Duration of Operation**

[Period Commencing]	[Period Ending]
[Purpose of Service]	[Number of Sets]

**Client type**

TICK RELEVANT BOX

- Government Ministry
- Other Commonwealth agency
- Church
- Community Services

*Private sector*

- Company
- NGO

**Industry category**

TICK BOX DESCRIBING YOUR PRIMARY FUNCTION

- |                                                        |                                          |
|--------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Agriculture                   | <input type="checkbox"/> Environment     |
| <input type="checkbox"/> Communication services        | <input type="checkbox"/> Meteorology     |
| <input type="checkbox"/> Construction                  | <input type="checkbox"/> Shipping/Port   |
| <input type="checkbox"/> Education                     | <input type="checkbox"/> Safety services |
| <input type="checkbox"/> Electricity/gas/water supply  | <input type="checkbox"/> Health          |
| <input type="checkbox"/> Finance and insurance general | <input type="checkbox"/> Church          |
| <input type="checkbox"/> Police/Fire Services          | <input type="checkbox"/> Other           |

**Equipment Details**

[Location for Service]]	[Transceiver Make]
[Model Number]	[Transmitter RF Power]

[HPA Make & Model]		[HPA Gain ]	
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**Site Data**

**(Fixed, Repeater or Beacon Licence Only)**

[Latitude]	[Longitude]
[Height ASL] (metres)	[Antenna Height] (metres)
[Antenna Make]	[Antenna Model]
[Antenna Gain]	[Antenna Azimuth]
[Type of Duplexer]	[Type of Antenna]

**Frequency Details**

[Preferred Band (s)]	
[Emission]	
[Type of Modulation]	

**Duration of License**

**Please tick where appropriate**

Licences issued for periods up to, and including, one year must be paid for in full at the time of application. Licences issued for shorter or longer periods than 1 year may be paid for in full at the time of application. Licences are usually issued for one year and renewed thereafter.

A copy of the current Amateur licence must be presented for verification purposes.

[1 year] <input type="checkbox"/>	[Less than 1 year] <input type="checkbox"/>	[More than 1 year] <input type="checkbox"/>
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**Payment of fees**

I enclose the fee by cheque/cash

**Important notes on payment of fees:**

- Where the correct payment does not accompany an application, the Office of the Regulator will notify the applicant of fees payable. The relevant fees are **to be paid prior to receiving licence** . Should fees not be paid by the due date, the

Regulator in his power given by the telecommunications Act will consider refusing the application and the frequency may become available for assignment to other services. Cheques should be made payable to the **Office of the Regulator**.

- Consideration of an application may attract an administrative charge, even if the Office of the Regulator refuses to issue the licence.
- To avoid delays in processing, completed forms should be forwarded with the appropriate fee to:

The Regulator

Office of the Regulator

Private Bag

Apia, Samoa

Telephone: (685) 30282

Facsimile: (685) 30281

Email : [spectech@regulator.gov.ws](mailto:spectech@regulator.gov.ws)

## Declaration

I declare that the information in this application and in any accompanying documents provided by me as a person authorised by the applicant is true and correct in all details, and that the equipment to be employed is of a type approved by the regulator for this purpose.

In accordance with the Telecommunications Act 2005 Part V, I hereby apply for the grant of a licence for the installation, operation or use of the radiocommunications apparatus described herein.

[Signature]
[Print Name]
[Date] ____/____/____
[Position Held]
[Organisation]